Forest Training

Registration Form

Forrest Training Pty Ltd - ABN: 66 065 219 258 - Level 7, 83 York Street, Sydney NSW 2000
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Attendee	Email Address	Contact/ Mobile Number	Course Details	Date	Course Cost
				SUBTOTAL	$
				GST	$
Training on client site ☐		Training at Forrest Training ☐		TOTAL	$

	Booking Contact		Accounts Payable
Contact Name:		Contact Name:	
Job Title:		Title:	
Organisation:		Organisation:	
Address:		Address:	
Phone:		Phone:	
Fax:		Fax:	
Mobile:		Mobile:	
Email:		Email:	

Training Terms & Conditions

1. Course fees are payable 5 days prior to course commencement.
2. Course participants must comply with course prerequisites.
3. Cancellation and transfer policy:
   a. Cancellations and transfers will only be accepted with 5 full working days of notice for Desktop application courses or 10 full working days of notice for all other courses.
   Participant substitution free of charge at any time (the substitute attendee must be at an appropriate skill level for the course).
4. 10% GST will be charged where applicable.
5. All changes to registrations must be made in writing.
6. Forrest Training P/L reserves the right to change course schedules, course pricing, discontinue courses, modify course content, limit class size, cancel courses and refuse entrance to a course. Bookings are automatically confirmed upon enrolment. In the case of course cancellation, confirmed students will be notified (where possible) at least five (5) working days prior to the scheduled desktop application course commencement and ten (10) working days prior to a scheduled Technical or Professional Development course date.

I accept the training terms and conditions contained in this document Authorising Signature: Date:

Please Invoice our Company _____

Please Invoice on purchase Order Number _____

Deduct from our Pre-Paid Voucher _____

Deduct payment from ☐ VISA ☐ MasterCard ☐ AMEX My CCV number is: _____

Cardholder Signature: _____

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I have direct credited the following account: Forrest Training Pty Ltd. NAB BSB: 082-001 ACC: 62930-9742